

## MINUTES of Meeting held 20<sup>th</sup> April 2023, 0630

Moore Creek Hall

Meeting commenced at 0630 pm

1. **Chairperson** – welcomed all to the meeting
2. **Present:**  
Libb Campbell  
Emma Rust  
Tom Fulwood  
**Guests:**  
Sonia Bennik  
Judy Shorten
3. **Apologies:**  
Phil Hetherington  
Megan Jameson
4. **Membership:**  
Judy Shorten & Sonia Bennik were accepted as committee members
5. **Risk Awareness Statement:**  
**The statement was read**
6. **Minutes of previous meeting:** Held November 2022  
Moved Libb, Seconded Tom
7. **Business arising from the previous meetings:**  
7.1 Tom Fulwood has taken on the role of Booking officer & treasurer due to the resignation  
7.2 Megan Jameson has indicated she is willing to take on the secretary role  
Moved by Emma that these roles be filled as indicated, seconded by Libb
8. **Correspondence In:**  
8.1 Nil
9. **Correspondence Out:** Accounts as per Treasurer's Report
10. **Treasurer's Report:** Nil changes.
11. **Booking Officer's Report:**  
11.1 We Seem to be getting a few 18<sup>th</sup> & 21<sup>st</sup> Inquires; we discussed that the deposit will be \$1000 for these hires.  
11.2 We Need to work out where Kirsty is at with her Saturday hires on fees.

12. **General Business:**

12.1 Chad Seacombe requires reimbursement for mower fuel of \$72.58; receipts have been forwarded.

12.2 Bank account signatories need to be changed to the new committee, Tom Fulwood put forward a motion that the following people become the signatories

President – Emma Rust

Secretary – Megan Jameson

Treasurer – Tomas Fulwood

TRC Rep – Lisa Hannaford

2 approvers are required for all transactions and all existing signatories to be removed.

Moved Libby Campbell, Seconded Judy Shorten

12.3 Discussed the strategic plan and applying for a grant this year for the renovation of the toilets. Proposed that we accept the strategic plan, Moved Sonia Seconded Emma

12.4 Discussed organising a working bee with the community to clean up and paint the hall. The date of 21<sup>st</sup> May 10 am to 2 pm, was agreed upon; we will contact Lisa to see if we can get some tip fees waived.

13. **Committee Projects:** (ongoing – can be added to at any time)

1.

2.

14. **Business Without Notice:**

Hire rates for Tennis courts were discussed, and it was agreed that they should be kept at \$7 Day Hire, and \$10 Night Hire. It was agreed that the Ladies Wednesday tennis group could pay \$2.00 per player for their casual hire.

The hire rate for the Hall was also discussed and decided that for a private party, it should be kept at \$200, with a refundable damage deposit of \$500, except for an under-22 birthday, where it will be a \$1000 deposit.

Casual community hire for up to 2hrs during the day will be \$20.

All other hire fees will be at the discretion of the committee and will be discussed before the hire.

15. **Next Meeting:**

July 20<sup>th</sup> @ 0630pm

The Meeting Closed at 8 pm. (minutes taken and prepared by Tom Fulwood)

.....  
Signature of Chairperson

.....  
Signature of Secretary